** Administrative Professional Award**

This award is sponsored by the New Jersey AALAS Branch and presented annually to a Laboratory Animal Facility Administrative Support individual in recognition of their efforts in supporting the daily functions of a laboratory animal facility, training program, IACUC, and related areas.

***CRITERIA:***

1. Be a facility administrative assistant/department secretary, IACUC coordinator, or similar administrative support person in a laboratory animal facility or laboratory animal department/division.
2. Provides support to students, staff, faculty, managers, directors and facility operations on a daily basis.
3. Should actively participate with lab animal management and/or be involved in the local branch affairs.
4. A person from within the New Jersey Branch of AALAS must nominate the candidate.
5. Anyone having received this award **cannot** be nominated for the same award in consecutive years.

The award consists of a plaque of recognition and a check.

The deadline for nominations is **Friday, August 16, 2024.**

I would like to nominate for the Administrative Professional Award.

**CANDIDATE CONTACT EMAIL and/or PHONE:**

Please briefly outline why this individual should be considered for this award: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Individual Nominating this Individual: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone/Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please either email or mail this nomination to:**

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